Project Endings Meeting Notes

13 July 2018

(see below for July 16)

Present: Stewart Arneil, Claire Carlin, Emily Comeau, Ewa Czaykowska-Higgins, John Durno, Lisa Goddard, Martin Holmes, Janelle Jenstad, Danny Martin

Conference presentations

With $52,652 left in the fiscal 2018 budget (and $79,065 left in project), funding conference travel remains possible. Upcoming trips (assuming papers are accepted):

* Martin to Tokyo for TEI/Japanese Association for Digital Humanities (9-11 Septembr) where two of his four papers will include “Endings”;
* Ewa and Sarah to Honolulu for the 2019 International Conference on Language Documentation and Conservation (28 February-3 March 2019)é
* Emily to the Chicago Colloquium on Digital Humanities and Computer Science (November 9-11). Janelle will also be in the area, so if the paper proposal is accepted, Endings can be represented by both of them.

Endings principles for digital longevity

Martin’s draft “Endings Principles for Digital Longevity” were discussed briefly. The rubrics were:

DATA

PRODUCTS (or OUTPUTS)

PROCESSING

Additional suggestions emerging from the group discussion:

RELEASE MANAGEMENT

DOCUMENTATION

[In draft Endings Principles from January 2017, we listed Open-access publishing, Commitment to student team members, and Digital preservation means digital stewardship as fundamental principles. In the new document, digital longevity is of course the focus. CC]

Methodology for analysis of the interviews

Each member read two randomly assigned interviews in the attempt to identify the broad topics that will guide the construction of a taxonomy for analysis of the interviews. Many subthemes and keywords were submitted as well, stimulating discussion of process. Eight over-arching themes or headings were retained:

DATA

DOCUMENTATION

INSTITUTIONAL SUPPORT

OUTPUTS

RIGHTS

SCHOLARLY/ ACADEMIC ISSUES

SOFTWARE

STORAGE, BACK-UP, PRESERVATION

Janelle proposed that members available on Monday 16 July come together to verify the validity of this list by inserting the subthemes into these categories. The list of headings/broad themes and their subthemes emerging from this exercise will allow Emily and Danny to begin tagging relevant segments in the interviews. A cyclical process can begin that will result in a controlled vocabulary, with each term well defined. Eventual presentations and articles about the interviews should achieve coherence and credibility as a result of this process.

When Martin returns in August, he will set up the various categories in Oxygen, following the initial discoveries made by Danny and Emily during the first, experimental stage of tagging. Stewart can assist the RAs in advance of Martin’s return if necessary.

Submission of an article or articles in DHQ about the survey and interviews is one of our goals. We were reminded that the official end date of Project Endings is March 31, 2021.

Project Endings Meeting Notes

16 July 2018

Present: Stewart Arneil, Claire Carlin, Emily Comeau, Ewa Czaykowska-Higgins, Lisa Goddard, Janelle Jenstad, Danny Martin

New broad headings for analysis of interviews

The relevance of the eight themes chosen on July 13 was tested: we inserted the dozens of subthemes/keywords into these headings, and ended up adding four headings (**in bold**) and removing one (Software).

DATA

DOCUMENTATION

**FUNDING**

**HOSTING**

INSTITUTIONAL ISSUES **(includes Hardware)**

OUTPUTS

**PROJECT MANAGEMENT**

RIGHTS

SCHOLARLY/ ACADEMIC ISSUES

~~SOFTWARE~~

STORAGE, BACK-UP, PRESERVATION

**TEAM**

Emily and Danny will place the subthemes/keywords under each rubric into a spreadsheet so that the coding experiment can begin, once she and Danny have finished transcribing the 24 interviews now recorded. (One additional interview, with a colleague in Norway, will take place on August 1.)

Interviews of team members

Including team members in the interviews was once again discussed. Ewa pointed out that in one of her projects, team members were able to write an article about what they learned from interviewing each other. These interviews would not necessarily be part of the official corpus of interviews, but would exist alongside it, as a supplement.

[Proposal: Emily interviews the four academics, along with Martin if he has time. We can agree to be focused and succinct!]